



## **Little Angels Parent and Toddler Group Health and Safety Policies**

Designated practitioner: Rachel Platt (all staff qualified in first aid and manual handling)

Little Angels takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

At Little Angels, the health, safety and well-being of all children and adults attending the group are paramount. We undertake to ensure this by:

- Providing trained staff. All staff have up to date paediatric first aid training.
- Providing a First Aid Box at all times which meet current standards and is out of reach of the children. This box is checked monthly for stock and expiry dates.
- Carrying out daily risk assessments and indoor/outdoor and fire risk assessments
- Gas, electrical and other appliances and fittings conform to safety requirements and do not pose a hazard to children. Portable electrical Appliances are inspected annually or as required by a qualified electrician.
- Electrical sockets are covered with safety covers.
- The front door is locked when the session starts.
- A nominated member of staff supervises the doors at the beginning and end of each session to ensure that children do not leave the setting without the correct adult.
- All visitors must sign in and out, and their identity is checked.

- Children are supervised at all times, and the required adult: child ratios maintained at all times.
- Emergency Evacuation procedures are practiced at least once a term.
- Meeting place is in the car Park in the event of a fire.
- If serious accident/ illness occurs during the session, the Play Leader or Deputy Play Leader will telephone for an ambulance and contact the parents. The Play leader will accompany the child, unless the parents/carers arrive beforehand.
- Children will be encouraged to wash their hands after visiting the toilet, handling animals, before handling food stuffs and before snack time.
- The snack food will be prepared and stored hygienically See section 3.9
- When working with children, no adult will be under the influence of alcohol or any other substance which may affect this ability to care for children.
- Staff or volunteers taking medication which they believe may affect their ability to care for children should seek medical advice and only work directly with children if that advice is that the medication is unlikely to impair their ability to look after children.